

- MINUTES-General Meeting
- Monday, November 16, 2015
- Briarwood Library
- FINAL

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**Call to Order:** President Erin Thacker called the meeting to order at 6:30pm. Attendance sheet is attached. Quorum present.

**President's Report, presented by Erin Thacker:**

- Special Education Parent Night at Maywood Dec 3 @ 6:30pm.
- E-News survey will go out this week to get input on shifting bell times next year, multi-step survey open until January and a decision will be made by March. Proposed Bell Times: Elementary 8:00-2:25 (8:00-12:15 Weds), Middle School 9:10-3:35 (10:25-3:35 Weds), High School 9:00-3:55 (10:10-3:55 Weds)
- School Board Meeting Weds Nov 18 @ 6pm.
- Briarwood Student Jarom Gardner has earned an Award of Merit at the National level, and will be performing a cello duet with his brother at the US Department of Education
- The board has voted to endorse the \$533.5 million school bond, and is asking all units to endorse the bond for voting on April 26, 2016.  
**MOTION (by Kelsey Smith) I move that we endorse the 2016 School Bond.** Seconded by Nicole Morgan; no further discussion; vote; **Motion passes**

**Secretary's Report, Alison Larsson:**

- Minutes from the General Meeting on September 21, 2015 were presented and approved as written.
- Correspondence: Thank you note from Rachel Patty for Math Club resources purchased with stipend.

**Treasurer's Report, presented by Seung Park:**

- Account Balances as of 11/16/15: Checking \$46,437.57 Savings \$15,049.60

**VP Reports:**

- Fundraising
  - McTeacher night (Erin Thacker) Lynda Maybury is looking for a shadow. She is hoping for the date of March 18
  - Orange Ruler (Nicole Morgan) reconciled – received \$13393.35. Still waiting for \$700 in checks, plus matching funds. There will be another reconciliation later in the year
  - Made \$375 from Jersey Mike's fundraiser
- Communications (Michelle Splaver)
  - Volunteer signup page now includes link to the ISD background check process
  - Newsletter costs \$150 to print at Kinko's. The two newsletters printed so far have totaled \$300 which is the amount that was budgeted. The remaining two newsletters this year can be photocopied at the school to save costs. Kelsey Smith mentioned that not every family needs a hard copy, some will read the online version. Teachers know which families will need a hard copy. Also, families with more than one kid at the school do not need multiple hard copies
- Programs (Nicole Morgan & Tira Will)
  - Book Fair is this week, still need someone to dress up as Clifford at Pizza Bingo.
  - RAH winner was Mrs. Comolli's class; MAH winner was Mrs. Liljenquist's class
  - We have 7 sponsors for the directory (\$675)
  - Staff Luncheon Tomorrow Nov 18; need cleanup volunteers at 1pm
- Art (Michelle Peebles): Need extra volunteers for clay. Teachers need to send out volunteer requests
- Volunteers (Kristen Slocum): for the VIP program, the following volunteers will get \$5 gift card: Dionne Irvin, Tanya Platt, Sheryl Petersen, Greta LaMont, Jasmine Brothers, Nicole Morgan, Anu Zade
- Family Events

- Pizza Bingo (Lena Wiegeling): So far there are 17 families who have placed pizza orders. We will extend ordering deadline until Thursday Nov 19. We need someone to help keep score for the Cougars as Jenna Thoresen cannot be there
- Skating Party (Erin Thacker) is Dec 11
- Nicole Morgan suggested having a movie night/pajama party, she will look into details
- Danielle Hunter said that the management at Doofer's has invited students to decorate their windows for winter. Erin will check with council to see if this is appropriate.

### Other Chair Reports

- Legislative Update (Paul Dutton for Debbi Ramacciotti):
  - WSPTA agreed to adopt Paramount Duty Resolution and is encouraging local units and individuals to sign it and send letters to the Governor and legislators.
  - Legislative Assembly was held in Olympia on Oct 24. The WA State Board of Directors approved and voted a funding McCleary Resolution
- Reflections (Erin Thacker for Su Gow): There were 33 entries from Briarwood, 12 are moving to district level. Su Gow will display some of the artwork during conference week (Nov 30-Dec 4)
- ISF (Erin Thacker for Rebekkah Leibowitz): Thank you to those who donated to All In For Kids campaign. They had raised \$14,000 at the end of the Honk-n-Wave weekend and \$43,000 total after the first calling night. The second calling night is Nov 17.

### Staff Report, Laycie Rader

- Cultural Connection Survey: 82 families have responded. 56 families affiliate with another country. 35 families speak another language. 24 are willing to translate.
- We have 190 country flags representing students' cultural backgrounds that will be displayed on the wall
- Young Author: On Dec 15 (Tuesday) Paul Owen Lewis, a local author from the San Juan Islands, will be hosting 2 assemblies and a follow-up session with 4<sup>th</sup> graders. There will be a parent night/literacy night focusing on writing from 6-7:30pm

### Principal's Report, Drew Terry

- Staffing at Briarwood is complete. New staff include Kimberly Nelson (EA), Tanya Young (EA), and Kim Raymond (Head Cook)
- Conferences (Dec 2 and 3) can be scheduled online until Nov 30
- Emergency procedures and preparation
  - Full scale emergency evacuation drill will be held in the spring, need volunteers.
  - School will communicate the process to parents so they know where to go in the event of an emergency and what identification they will need to pick up their child
  - There will be a lockdown drill at the end of November. We have to do 3 per year
  - There was discussion about comfort kits and how practical they would be when stored in the classrooms. Students would not have access to them if they are evacuated outside. It was suggested they be stored in bins in the storage area near the gym so they could be more accessible.

### New Business:

- Members need to elect a Nominating Committee per WSPTA Uniform Bylaws Article 5, Section 5. The job of the nominating committee is to check in with current board members to see if they would like to return next year – and to help find new candidates for board positions  
**MOTION (by Alison Larsson) I move that we nominate Michelle Splaver, Seung Park, Nicole Morgan for the Nominating Committee with Michelle Peoples and Kristen Slocum as alternates. Seconded by Kelsey Smith; no further discussion; vote; Motion passes.**

**Adjourn:** Meeting adjourned at 7:32pm

Submitted by:

Alison Larsson  
Secretary, Briarwood Elementary PTA 2.6.5